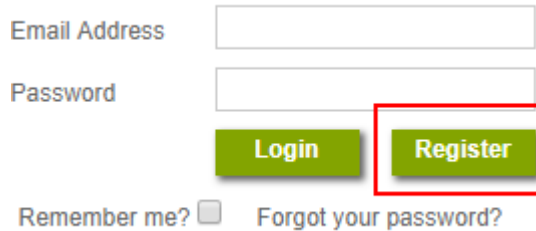# ONLINE PORTAL REGISTRATION GUIDE
(AS OF 10/01/2019)

Step One
Go to api.cincwebaxis.com and click Register at the Top, Right-Hand Corner. This is also the page you will use to login to your community website once you have registered.
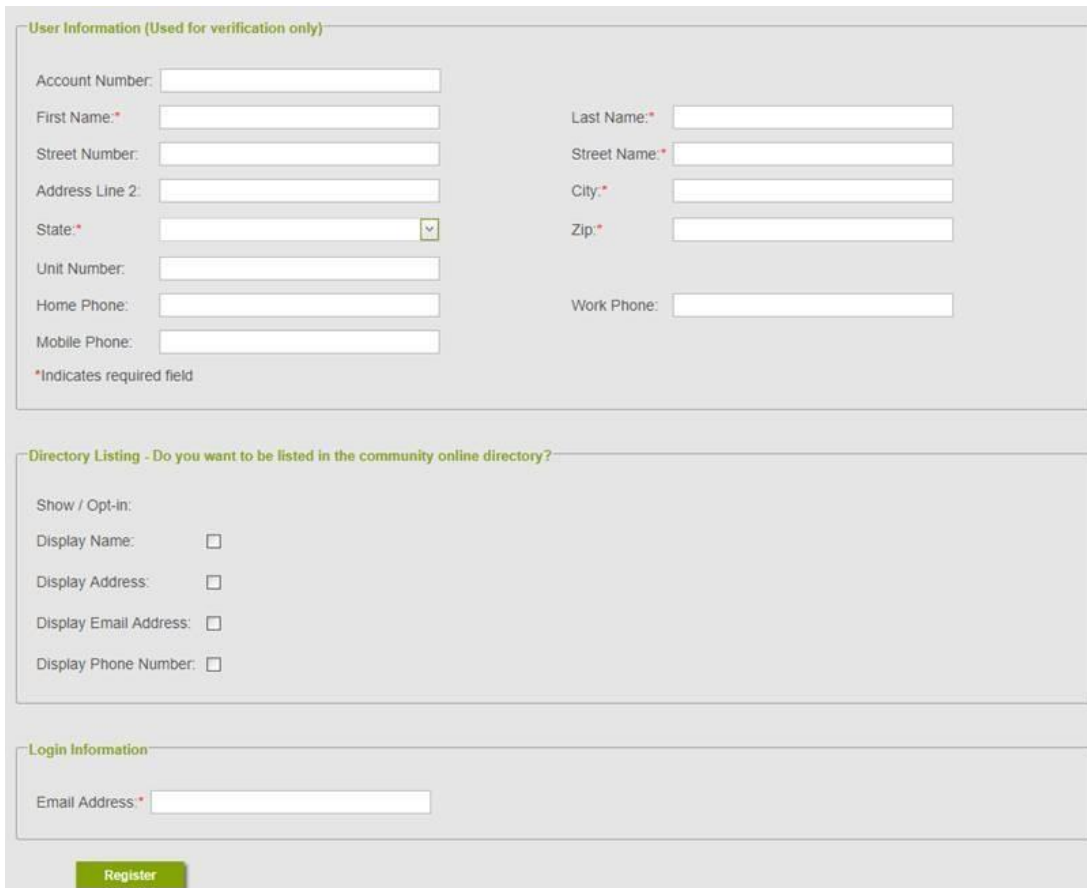

Step Two
Complete the Required Fields on the Login Registration Page, and click Register. Once the Management Company approves the registration, you will receive an email with a link to set your own password. Once you have set a password, you will log in with the Email Address that you used to register, and your new password.

- First/Last Name (Separate Fields)
- Street Number/Street Name (Separate Fields)
- City/State/Zip Code
- Email Address

If you have any questions regarding your community website please message Association Partners via email at info@apimanagers.com for assistance.